

CM RECERTIFICATION PARTICIPATION ACTIVITY FORM

NAME _____ COMPANY _____

To maintain the Certified Memorialist® designation under the MBNA Certification Program, an individual must earn a **minimum of 30 points** in these categories over a period of 3 years. Recertification must be made 3 years from the last designated certification.

Participation/Activity	Points Earned per Year	Maximum Points over 3 years	Points Claimed
Membership (By firm) in MBNA	2	6	
Membership in a recognized state, regional, or provincial industry association	1	3	
MBNA Officer/Trustee	4	12	
Officer in recognized state, regional, or provincial industry association	3	9	
Director/Board Member in recognized state, regional, or provincial industry association	2	6	
MBNA Committee Chair	2	6	
MBNA Committee Member	1	3	
Minimum Points Required = 5 Maximum Points Allowed = 20 Total Points Claimed for this Section			
Attendance at MBNA & recognized industry education sessions <ul style="list-style-type: none"> • MBNA sponsored seminars • Knowledge Quest • Convention education sessions at MBNA Annual Convention or State/Provincial Convention 1 hour = 1 point <i>Documentation required of attendance and seminar agenda</i>	n/a	21	
Completion of MBNA Design Correspondence Course (can only be claimed once)	20	20	
Completion of college level continuing education course, business related. <i>Documentation of successful completion required</i>	5	10	
Attendance at an MBNA Annual Convention	1	3	
Attendance at a recognized state, regional, or provincial convention. May attend more than one a year. <i>Documentation required.</i>	1	10	
Program Speaker at an MBNA National Convention	5	15	
Minimum Points Required = 5 Maximum Points Allowed = 20 Total Points Claimed for this Section			
Documented achievement (by firm) in public relations. Examples include: <ul style="list-style-type: none"> • Aspire Award Winner • News articles • Open house • Industry Speaker 	2	6	
Documented Community Service. Examples include: <ul style="list-style-type: none"> • Cleanup of a local cemetery • Re-setting old monuments • Cleanup of local public monument • Donation of service to design/construction/setting of new public memorial 	2	6	
Contribution of a major article to a national industry publication <i>Copy of published article is required</i>	5	10	
Other contributions to the industry not claimed above. Describe in detail & Document	5	10	
Minimum Points Required = 2 Maximum Points Allowed = 10 Total Points Claimed for this Section			
Minimum Points Required = 30 Maximum Points Allowed = 55 Total Points Claimed for Recertification			

**Please return this form along with recertification fee of \$150 USD (\$350 USD for non-members) to:
 MBNA • 136 South Keowee Street • Dayton, OH 45402
 T: 800.233.4472 • F: 937.222.5794**